



BY-LAWS

(May 2023)

**Softball Newfoundland Labrador
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DEFINITIONS

- 1:01 In these By-Laws unless the context otherwise requires:
- a. “Administrative Region” means those regions and boundaries established by Article 5 of the Constitution of Softball Newfoundland Labrador.
 - b. “Appoint” means includes elect and vice versa.
 - c. “Articles” means the articles of continuance of the corporation as they may be from time to time amended or restated.
 - d. “Association” means the Association of Softball Newfoundland Labrador Incorporated.
 - e. “Board” means the Board of Directors of the Association.
 - f. “By-Laws” means this by-law and all other by-laws of the Association from time to time in force and effect.
 - g. “Director” means a member of the Board of Directors.
 - h. “League” means a conference of three (3) or more softball teams that have agreed to associate for competitive purposes and that are duly registered with and recognized by the Association.
 - i. “Meeting of Members” an annual meeting or special meeting of members of this Association.
 - j. “Member” includes athletes, coaches, managers, umpires, softball team, league or officials of an association affiliated as a member.
 - k. “President” means the President of the Board of Directors elected in accordance with the Articles of this Association.
 - l. “Province” means the Province of Newfoundland Labrador.
 - m. “Rules and Regulations” means those rules and regulations passed by the Board and the general membership and shall include the Associations’ general operating rules.
 - n. “Slo-Pitch” means all slo-pitch softball (excluding SPN) in the Province of Newfoundland Labrador.
 - o. “Softball” all levels and leagues of softball, both fastpitch and slo-pitch.
 - p. “Summary Ruling” means a ruling made by the Executive/Technical Director and/or Board of Directors of Softball Newfoundland Labrador in carrying out the daily operation of the Association.
 - q. “Voting Delegate” means those individuals appointed by the members of the association to attend meetings of members.
- 1:02: Except as otherwise provided in paragraph 1:01 words and expressions defined in these by-laws are to have the same meanings when used herein, and words importing the singular include the plural and vice versa; words importing gender include masculine and feminine; words importing persons include individuals, bodies, corporate partnerships, trusts and unincorporated organizations.

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POLITICAL NEUTRALITY

- 2:01: The Association shall not engage in political activity nor will it affiliate in any way with any political party or group.
- 2:02: The Association shall not use, vote or allot any funds for the purpose of supporting any political party or candidate.
- 2:03: The Association in awarding membership shall not show preference for or discriminate against any individual or group of individuals based on political affiliation, sex, race or religion.

MEMBERSHIP ELIGIBILITY

- 3:01: Applications for membership shall be made to the Provincial Office of the Association and the Board may in its absolute discretion approve or refuse the application of any athlete, coach, manager, team, league, or officials' association for membership in the Association unless all teams in such league are members of the Association
- 3:02: The membership of the Association shall be subject to the conditions stated in Article Four (4) of the Articles of Association of Softball Newfoundland Labrador and consist of:
- a. Team members – being amateur softball teams that have agreed to comply with and aided by the By-Laws, the Rules and Regulations of the Association, as amended from time to time, and whose applications for membership have received the approval of the Board.
 - b. League members – being amateur softball leagues, all the other teams in which are members of the Association and which leagues have agreed to comply with and abide by the By-Laws, Rules and Regulations of the Association and whose applications for membership have received the approval of the Board.
 - c. Officials' Association members – being amateur Softball NL Umpires Association softball officials' associations interested in furthering the aims and objectives of the Association and which have agreed to comply with and abide by the By-Laws, Rules and Regulations of the Association and whose application for membership have received the approval of the Board.
- 3:03: Members shall be required to submit membership fees and dues, which shall be prescribed by the By-Laws of the Association.

MEMBERSHIP FEES AND DUES

- 4:01: Membership fees and dues shall be payable on an annual basis by a specified time and in such amounts as shall from time to time be fixed for an annual period by the voting delegates at the annual meeting. Membership fees and dues for different age groups and categories may vary.
- 4:02: The fees payable for membership in the Association shall be set at each annual meeting and shall be decided by a simple majority of the voting delegates. The fee structure shall be reviewed at each annual meeting.

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- 4:03: The fiscal year of the Association shall start on January 1st and end on December 31st of the following calendar year.
- 4:04: The Association's books shall be submitted for an independent audit at the conclusion of each fiscal year. The conclusion of this audit shall be presented to the delegates at each annual meeting.
- 4:05: The membership fees of Softball Newfoundland Labrador shall be assessed as follows:
- a. MINOR AFFILIATION FEE
Affiliation Fee: \$30.00 Per Coach and Umpire.

MINOR TOURNAMENT FEE
Tournament Fee: \$350.00

For a community or team not part of an association looking to participate in a provincial tournament they are to be assessed an Association Fee of \$350.00 per tournament.

- b. ADULT AFFILIATION FEE
Affiliation Team Fee: \$300

ADULT TOURNAMENT FEE
Tournament Fee: \$400

For a community or team not part of an association looking to participate in a provincial tournament they are to be assessed a Tournament Fee of \$400.00 per tournament.

- 4:06: Clinic fees for umpires and coaches shall be set on an annual basis.

BORROWING POWER

- 5:01: Upon resolution passed by the Board the Association may from time to time:
- a. Borrow money upon the credit of the Association.
 - b. Issue, reissue, sell or pledge bonds, debentures, notes or other evidence of indebtedness or guarantee of the Association whether secure or insecure.
 - c. Mortgage, pledge or otherwise create an interest in or charge upon all of any property of the association owned or subsequently acquired by way of mortgages, pledges or otherwise to secure payment of any such evidence or indebtedness or guarantee of the Association.
- 5:02: The personal liability of any member of the Association shall not exceed three dollars (\$3.00).

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REGISTRATION

- 6:01: Every player, coach, manager, or team official competing or participating in games provided by the Association shall be a member of a club or team, or league which is a member of the Association and shall prior to competing in an exhibition, league or championship game be duly registered in accordance with the By-Laws of Softball Canada.
- 6:02: All registered personnel must complete a registration form and must pay all fees and dues assessed by Softball Newfoundland Labrador in accordance with by-law 4.
- 6:03: All senior, intermediate and junior (U23) divisions and categories of softball, both slo-pitch and fastpitch shall come under the jurisdiction of the senior division of Softball Newfoundland Labrador. All categories and divisions of softball from U7 to U20 shall come under the jurisdiction of the minor division of Softball Newfoundland Labrador.
- 6:04: All officials and officials' associations wishing to officiate at any games, leagues or tournaments sanctioned by Softball Newfoundland Labrador must be registered according to the By-Laws of Softball Newfoundland Labrador and Softball Canada.
- 6:05: Deadlines for fees to be paid:
- a. The registration (including fees) deadlines in all senior, intermediate and junior divisions (Male and Female) and categories shall be by July 1st.
 - b. The registration (including fees) deadlines for all minor divisions shall be July 1st.

TRANSFERS

- 7:01: Any player denied a release at the team or League Level may appeal that decision to the President of Softball Newfoundland Labrador who shall have the power to overrule any team or league refusing to release a player duly registered with the Association.
- 7:02: A player may be granted only one release per season.
- 7:03: The transfer of a player from one league or team to another may have the effect of changing the category of grading of the league or team from a lower to a higher category for Softball Newfoundland Labrador Tournaments. This shall be determined by the Softball Newfoundland Labrador Minor and Adult Directors whose decisions shall be final.

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DISCIPLINE

- 8:01: The President may appoint a committee of Board members to investigate disciplinary action against any member of the Association and make recommendations to the Board of Directors regarding disciplinary matters.
- 8:02: The Board may reprimand, fire, suspend, remove from office, or expel any member who it rules has committed a breach of the standards conduct for membership.
- 8:03: The Board shall deliver to the member its findings in writing and must provide, in writing, reasons for its findings.
- 8:04: Any notice of disciplinary action taken against any member of the Association shall be considered valid if given by registered mail to the last known address of the member.
- 8:05: Any member subjected to disciplinary action by the Board of Directors shall have:
- a. The right to appeal that decision provided that a written notice of appeal is received by the office within 30-days of receiving notice of the decisions.
 - b. The right to appear in person to present arguments in support of his/her case.
 - c. Seven (7) days' notice of the time and place of the appeal hearing.

APPEAL PROCEDURE

- 9:01: The President shall appoint a committee to hear appeals of disciplinary action against any member(s) under the following conditions:
- a. The appeal shall be made to the Technical Director and/or the Board of Directors within thirty (30) days of receiving notice of the disciplinary action. A member of the Board of Directors however, must appeal within fourteen (14) days.
 - b. Persons making appeals shall have the right to appear in person on behalf of themselves, the league or teams that they represent, subject to the conditions stated in by-law 8:05 (a).
 - c. The appeals committee shall meet to hear the appeal within thirty (30) days of receiving notice of the appeal.
 - d. The President on behalf of the Board of Directors shall deliver a ruling not more than seven (7) days after the conclusion of the hearing and shall notify all affected parties by registered mail.

SUSPENSIONS

- 10:01: Players, coaches, managers, clubs, officials or officials' associations may be temporarily or permanently suspended from membership in the Association.
- 10:02: Notice of suspension must be communicated in writing via registered mail not more than 72 hours after the decision.
- 10:03: In case of suspension of a team member, the team management shall also be notified.
- 10:04: A notice of suspension must state just cause for such suspension.

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- 10:05: All suspensions must be made by the President upon the recommendations of the discipline committee which shall be appointed by the President in accordance with Article 12 Section A or the Articles of Association.
- 10:06: An individual, team, league or officials' association may be suspended for conduct detrimental to the Association or failure to comply with the Constitution, By-Laws or Operating Rules of the Association.
- 10:07: A suspension may be issued for actions detrimental to the Association, which are not included in the Bay-Laws OR Operating Rules of the Association.
- 10:08: The President of the Association shall hold the power to temporarily suspend a member until such time as consent may be received from the Board of Directors.
- 10:09: A suspension shall require the consent of a simple majority of the Board of Directors.
- 10:10: A player, manager, coach, teams or league official may be suspended for:
- a. Striking, threatening, or verbally abusing a game official or opponent on or near the playing field.
 - b. Throwing a softball bat, helmet or ball in a manner to deliberately injure a game official, opposing or team player, or spectator.
 - c. Playing with or against a player or club currently under suspension by the Association.
 - d. Playing an unregistered or ineligible player.
 - e. Defaulting a Provincial Tournament or Playoff Game.
 - f. Defaulting or refusing to play or continue a game when ordered to do so.
 - g. Conduct unbecoming or detrimental to the game of the Association.
- 10:11: An umpire, game official, officials' association may be suspended for:
- a. Unsportsmanlike Conduct.
 - b. The use of vulgar or offensive language.
 - c. Striking, threatening or otherwise abusing a team member or another official.
 - d. Conduct unbecoming or detrimental to the Association.

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MEETINGS

- 11:01: The President shall call an Annual General Meeting (AGM) of all members as provided for in the Articles of Association.
- 11:02: The AGM shall be held by late April/early May or before the end of the calendar year each year and dates will be set by the Executive Director and/or Board of Directors.
- 11:03: The Board of Directors/ shall determine the site of the Annual Meeting.
- 11:04: Special Meetings of members may be held at such times and places as may be determined by the President. All business transacted at a special meeting of members or at an Annual Meeting of members other than:
- a. Consideration of Financial Matter.
 - b. Consideration of Auditor's Report.
 - c. The Election of Directors.
 - d. The consideration of By-Laws submitted by the delegates or directors.
- 11:05: The notice of the time and place of each meeting of members shall be given in such a manner as may be reasonably directed by the Board not less than thirty (30) days before the date of each annual meeting or twenty-one (21) days before the date of a special meeting. Notice of a meeting at which special business is transacted shall state:
- a. The nature of the business in sufficient detail to permit the members to form a reasonable judgment thereon.
 - b. The text of any special resolution is to be submitted to the meeting.
- 11:06: The President shall call an Annual Meeting of the Board of Directors as provided for in the Articles of Association. The notice of time and place of such meeting shall be given in a manner as shall be reasonably directed by the Board not less than 30 days before the date of such meeting.
- 11:07: The President may at any time call a Special Meeting of the Board of Directors upon providing fourteen (14) days' notice to the directors and stating cause for such meeting.
- 11:08: The President shall call a Special Meeting of the Board of Directors upon the request of a simple majority of the voting membership of the Board provided that:
- a. Such a request is made in writing.
 - b. Matters to be discussed are stated in the request.
- 11:09: 50% + 1 of the Board of Directors shall constitute a quorum of the Board.
- 11:10: The presence of fifty (50%) + one (1) voting delegates at a meeting shall constitute a quorum.
- 11:11: A voucher travel and accommodation expenses and a per diem rate for meals shall be paid to the Board of Directors by the Association for all meetings that are called by the President. The per diem rate shall be approved at the Annual Meeting.

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DELEGATES TO MEETINGS

12:01: Voting Delegates are to be determined based on the following:

ADULT

Each member league or association shall be entitled to appoint one (1) of their members as a voting delegate to attend meetings of members. Each team of the said member league or association shall be entitled to appoint one (1) of their members as a voting delegate to attend meetings of members.

MINOR

Minor Associations with 99 or less registered members are entitled to one (1) Voting Delegate to attend meetings of members. Minor Associations with 100 to 149 registered members are entitled to two (2) Voting Delegates to attend meetings of members. Minor Associations with 150 or more registered members are entitled to three (3) Voting Delegates to attend meetings of members.

12:02: In addition to the voting delegates described in paragraph 12:01 the following shall be entitled to be present and exercise in person one (1) vote at any meeting of the members:

a. Each member of the Board.

12:03: An individual delegate shall be entitled to represent different leagues, and vote on matters pertaining to these leagues in committee meetings.

12:04: All voting delegates (teams/associations) must pre-registered by emailing Softball NL at executivedirector@softballnl.ca by a date determined by the Board of Directors. Any changes to Voting Delegates after the determined date will require written documentation stating the new replacement.

12:05: No member or any other person entitled to vote at a meeting of members shall be entitled to vote by proxy.

12:06: The President shall chair all meetings, unless otherwise stated at the start of the meeting, or in the absence of the President, the Vice President or any other member of the Board of Directors appointed by the President.

12:07: The President shall appoint members of the Board to chair any or all committee sessions of meetings of members.

12:08: Every question raised at any meeting of the members shall unless otherwise required by these By-Laws be determined by the majority of votes cast on the question. In case of equality of votes, either upon a show of hands or upon a ballot, the chairperson of the meeting shall be entitled to a second or casting vote.

12:09: Any question at a meeting of members shall be decided by a show of hands except that:

a. The election of directors shall be made by secret ballot.

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ORDER OF BUSINESS AT ANNUAL MEETING

12:10: a. Order of Business at Annual General Meeting:

Softball NL Reserves The Right To Make Changes To The Order Of Business

1. Welcome
2. Roll Call of Voting Delegates
3. Additions to Agenda
4. Adoption of Minutes (Previous AGM)
5. Business Arising from Minutes
6. Year End Reports
 - President's Report
 - Finance Director's Report
 - Minor Director's Report
 - Adult Director's Report
 - Female Director's Report
7. Notion of Motions
8. Election of Officers
9. Presentations of Awards (To be presented during AGM or at an Awards Banquet on the same, or assigned date and time).
10. Divisional Meetings
 - Minor Meeting
 - Adult Meeting
11. New Business
12. Adjournment

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CREDENTIALS OF DELEGATES

- 12:11: a. For an individual to be permitted to vote on behalf of a given member league or minor association he/she must be:
1. President or Secretary of the member league (or minor association) in question or
 2. An approved delegate as witnessed by a signed letter from the applicable member league (or minor association), president or secretary.
- b. To be eligible to qualify as an approved delegate (Section A 2) above an individual must either:
1. Be another executive member from the member league (or minor association) in question or
 2. Be a registered player, coach or manager from the member league (or minor association) in question or
 3. In Special and unusual cases by an individual who does not meet the above criteria but who in the opinion of the Association's Secretary is a bona fide representative of the member league (or minor association) in question.

TOURNAMENTS

13:01: Softball Newfoundland Labrador shall provide tournaments in all divisions and categories of softball where it is reasonable to do so.

13:02: All provincial tournaments or playoffs will be conducted in accordance with the By-Laws of the Association, the official Softball Canada rule book and the Softball Newfoundland Labrador Tournament Competition Notes regulations.

13:03: The following rules and regulations shall be in effect for all provincial playoffs:

- a. Softball Newfoundland Labrador President shall be responsible for appointing a Softball Newfoundland Labrador representative to act as Tournament Director for each tournament.
- b. The Tournament Director shall meet with a representative of each team (coach, manager) before the team's first game at which time the Director will check each team's registration list. Any players not on the official registration list shall be ruled ineligible.

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- c. The run ahead rule applies to all games including the 15 run rule after three (3) innings and ten (10) run rule after four (4) innings and seven (7) after five (5) innings. The ten (10) run rule after five (5) innings will apply in Slo-Pitch including playoffs.
- d. In fastpitch divisions no U23, Intermediate and/or Senior team is permitted to host a game with less than nine (9) registered players and must be able to field nine players in order to be able to continue a game. In Slo-Pitch divisions a team must be able to field a minimum of ten (10) players or must be able to field ten players in order to be able to continue a game.
- e. Teams must be ready to play their games at the official posted time. Teams not ready to play at that time will lose by default.
- f. Any team in a provincial championship which defaults' two (2) games will automatically be dropped from the tournament and may be subject to further penalty by the Association.
- g. An official scorekeeper shall be assigned for each game. The official scoresheet is the only one that will be considered by the Tournament Chairman as being a record of that game. All score sheets are to be turned over to the Tournament Chairperson following the Tournament.
- h. Team managers shall provide the official scorekeeper with a game line-up at least 30 minutes before game time. The line-up must show the full name of the players listed, and must also show the full name of possible substitute players.
- i. The umpire(s) assigned to the game will check all equipment before each game. Unacceptable equipment shall be placed in charge of the Tournament Chairman for the duration of the playoff.
- j. During play, all teams are to be dressed in regulation team uniform. Team members include managers and coaches. Only members in uniform will be allowed on the field, or the player's benched and dugout areas. Softball Newfoundland Labrador encourages all teams in all classifications to be dressed properly including caps and sanitary socks. Female players are not required to wear ball caps, but those choosing to wear caps must wear ball caps that match their uniform. The minimum acceptable uniform for Minor Teams is matching tops.
- k. Smoking will not be allowed on the field while a game is in progress. The game is considered in progress once team members enter the field to prepare to start their warm-up. Note: All City of St. John's outdoor sport facilities are now smoke free environments.
- l. A five-minute infield practice will be allowed for each team prior to their first game. Away teams are to take their infield practice first and home team second.
- m. The managers and coaches will be held responsible for the conduct of the teams and players at all times. Managers, coaches and team captains are to be identified to the umpires prior to each game and will be the only people authorized to discuss the game or decisions with the umpires or officials,

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once the game is underway. The playoff officials and umpires will have the full support of Softball Newfoundland Labrador in controlling and discouraging displays of poor sportsmanship or unacceptable conduct. Player or team suspensions will be considered in enforcing proper participation.

- n. Alternate types of playoff draws will be available in the event of delays or cancellations due to rain or other uncontrollable circumstances.
 - o. One umpire should be named umpire-in-chief for the tournament and that person should hold a pre-tournament meeting with all assigned officials. The umpire-in-chief will be named by the zone umpire-in-chief, the provincial umpire-in chief, or, if necessary, the tournament chairperson.
 - p. The umpire-in-chief shall go over any ground rules applicable to the diamonds, which are to be used for a tournament, and shall clarify any rule interpretations as required.
 - q. In all Provincial Gold Medal Games in the Adult (U23, Intermediate & Senior) Fastpitch Divisions (Male & Female), three umpires must be used.
- 13:04: Coaching Qualifications for Provincial, National and Eastern Canadian Tournaments shall be as follows:
- a. Provincial Championships: NCCP Community Sport – Ongoing Participation (up to and including the U13 Division)
 - b. National & Eastern Canadian Championships: NCCP Community Sport: Competition – Introduction (Certified).
 - c. Code of Conducts and Vulnerable Sector Checks are required at the Minor Level (U7 to U20). Softball Newfoundland Labrador will not permit any coaching staff members, managers, adults, or other volunteers who have not been given these clearances or do not have completed documents on file with Softball Newfoundland Labrador to take the field during Softball Newfoundland Labrador sanctioned minor events. The Code of Conduct and Vulnerable Sector Check must be dated within a year of the tournament.

TOURNAMENT AWARDS

- 14:01: Softball Newfoundland Labrador shall be responsible for providing and presenting the following awards at all Softball Newfoundland Labrador Tournaments:
- a. A championship plaque which will be awarded to the winning team. The team will be given a replica award and the official plaque shall remain the property of and in the care of Softball Newfoundland Labrador.
 - b. 16 gold medals to be presented to the members of the championship team.
 - c. 16 silver medals to be presented to the members of the second place team.
 - d. An individual award to the athlete attaining the highest batting average (Top Batter Award) in a provincial playoff or championship. The manner

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of determining this individual award shall be outlined in the tournament operating rules.

- e. An individual award to the athlete judged to be the most valuable (MVP Award) to his/her team during the tournament or playoff. The committee to select the winner shall be appointed by the Tournament Director prior to the start of the Tournament.
- f. An individual award presented to the athlete judged by the selection committee to be the most spirited and sports-minded individual (Sportsmanship & Ability) in the tournament playoff.
- g. An individual award to the athlete judged to be the Top Pitcher which will include wins/losses, era, etc.
- h. No other awards may be presented without the express written permission of the Association. (Excluding Player of the Game Awards).

HOST RESPONSIBILITIES

15:01: It shall be the responsibility of the Host Centre to provide the following for all Softball Newfoundland Labrador Provincial Minor Tournaments:

- a. Assign A Tournament Director.
- b. Liaise With Softball NL And The NL Umpires Association To Identify And Assign A DUIC For Tournament.
- c. Scorekeeping (Game Scores, Stats, Players of the Game).
- d. Posting Game Scores & Standings For All To See (At Field).
- e. Make Sure Facilities Are in Good Condition.
- f. To Ensure ONLY Softball NL Sponsors Products Are Sold
- g. To Ensure Coaches And Athletes Are Wearing Proper Clothing & Footwear.
- h. Assist With the Presentations of Tournament Awards.
- i. Retrieve Balls (If Necessary, The Host Is Responsible For Purchasing More).
- j. Arrange to Pick-Up Tournament supplies including Awards, Balls, Line-Up Cards, Scorebooks, etc at Softball Newfoundland Labrador Office.
- k. Work With Tournament Director & Softball Newfoundland Labrador To Ensure A Successful Tournament.
- l. Where Possible, Provide A Canteen.

15:02: It shall be the responsibility of the Host Centre to provide the following for all Softball Newfoundland Labrador Provincial Adult Tournaments:

- a. Assign A Tournament Director.
- b. Scorekeeping.
- c. Post Game Results and Team Stats for All to See.
- d. Make Sure Facilities Are In Good Condition (Washrooms, Ball Field, etc).
- e. To Ensure ONLY Softball NL Sponsor Products Are Sold.
- f. Assist With the Presentations of Awards.
- g. Retrieve Balls (If Necessary, The Host Is Responsible For Purchasing More).
- h. Pick-Up Tournament supplies (ie 15:01, (i) – see above. at the Softball Newfoundland Labrador Office.

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- i. Work With Tournament Director & Softball Newfoundland Labrador To Ensure A Successful Tournament.
- j. Where Possible, Provide A Canteen.

TOURNAMENT DIRECTOR'S RESPONSIBILITIES

16:01: The Tournament Director's Responsibilities for all Softball Newfoundland Labrador Provincial Minor Tournaments are as follows:

- a. Report Stats/Game Results To Gerald Gosse (secretary@softballnl.ca)
–At The End Of Each Day Of Play To Ensure Website, Twitter & Facebook, As Well As Media Are Updated
- b. Ensure Proper Uniforms Are Worn (No Beer Logos On Athletes and Coaches).
- c. Complete and Return A Tournament Report (Document To Be Provided).
- d. Form A Protest Committee (Umpire, Tournament Director & Softball NL Minor Director (or another member of the Softball NL Board of Directors)).
- e. Complete Incident/Accident Reports (If Necessary – To Be Provided).
- f. Ensure Games Run Smoothly and On Time.
- g. Weather Delays and Re-Scheduling In Consultation with Minor Director.
- h. Present Awards On Behalf Of Softball Newfoundland Labrador, With Assistance from the Host Committee.
- i. Work With the Host Committee & Softball Newfoundland Labrador to Ensure Successful Tournament.
- j. Host A Pre-Tournament Meeting Of At Least 1 Representative From Each Participating Team.

16:02: The Tournament Director's Responsibilities for all Softball Newfoundland Labrador Provincial Adult Tournaments are as follows:

- a. Report Stats/Game Results For Website & Media.
- b. Ensure Proper Uniforms Are Worn. (BEER LOGOS ARE FINE)
- c. Complete and Return A Tournament Report.
- d. Form A Protest Committee (Umpire, Tournament Director & Softball NL Adult Director (or another member of the Softball NL Board of Directors)).
- e. Complete Incident/Accident Reports (If necessary).
- f. Ensure Games Run Smoothly and On Time.
- g. Weather Delays and Re-Scheduling In Consultation with Adult Director.
- h. Present Awards On Behalf Of Softball Newfoundland Labrador, With Help from the Host Committee.
- i. Work With the Host Committee & Softball Newfoundland Labrador to Ensure Successful Tournament.

16:03: The Tournament Director at any Softball Newfoundland Labrador Tournament may at any time demand proof of status and identification from any player registering with a team competing in a Softball Newfoundland Labrador Tournament.

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TOURNAMENT HOSTING

17:01: Leagues, Associations, or Teams wishing to host Softball Newfoundland Labrador Provincial Tournaments at the Minor (Male & Female) Level or Adult (Male & Female) Level must complete the following:

- a. Softball Newfoundland Labrador Minor Provincial & Eastern Canadian Tournaments: Leagues, Associations, or Teams must complete the Hosting Application Form available on the Softball Newfoundland Labrador website.

The Hosting Application Form has to be submitted to Softball Newfoundland Labrador via email by a date determined by the Board of Directors.

- b. Softball Newfoundland Labrador Adult Provincial Tournaments: Senior Provincials & Junior (U21) Provincials (if necessary) are open and any league, association, or team can submit a request to host the Softball Newfoundland Labrador Senior & Junior (U21) Provincials. Intermediate Provincials will be awarded on a rotating basis. The order of the rotation is to be determined by the Softball Newfoundland Labrador Board of Directors.

17:02: No league or team may be awarded a tournament that was not represented at the previous tournament, unless no other applications or interest is shown.

17:03: All submitted Hosting Application Forms or requests will be reviewed by the Board of Directors, more specifically, the Minor Director shall award Minor Provincials, the Adult Director shall award Adult Provincials and the Eastern Canadian Director shall award Eastern Canadian Softball Championship Tournaments.

17:04: In order to host a tournament the host must ensure that all playing facilities are accessible by medical emergency vehicles. Accessibility being defined as the ability to get the medical emergency vehicle on the playing surface without obstruction by locks or other barriers.

NATIONAL TOURNAMENTS

18:01: Softball Newfoundland Labrador or any of our Member Associations shall reserve the right to bid on all and any Softball Canada Tournaments and the right to host any such tournaments.

18:02: It shall be the prerogative of the Softball Newfoundland Labrador Board of Directors to determine the host location of a National Tournament within the province.

18:03: The Softball Newfoundland Labrador Board of Directors shall reserve the right to appoint chairpersons and organizing committees for National Tournaments.

18:04: Concessions shall be the responsibility of the Host Committee.

18:05: The Board of Directors of Softball Newfoundland Labrador shall be responsible for determining the category and time of bids on Softball Canada Tournaments.

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EASTERN CANADIAN TOURNAMENTS

- 19:01: As a member of Softball Canada, Softball Newfoundland Labrador reserves the right to officially represent Newfoundland Labrador at all Eastern Canadian Championships.
- 19:02: It shall be the prerogative of Softball Newfoundland Labrador to determine the divisions at which Newfoundland Labrador will be represented in Eastern Canadian Championships.
- 19:03: Softball Newfoundland Labrador will be represented at the all Eastern Canadian Championships with Club teams, as outlined in the Eastern Canadian By-Laws. Softball Newfoundland Labrador will determine the Club teams based on the level of interest from participating teams.
- 19:04: All teams representing Softball NL at the Eastern Canadian Championships must meet all deadlines as outlined in the Eastern Canadian By-Laws.
- 19:05: The Host Centre for Eastern Canadian Championships shall be determined in accordance with the Softball Newfoundland Labrador procedure for awarding provincial tournaments as stated in by-laws 17 and entitled "Tournament Hosting".

ALL-STAR TEAMS

- 20:01: Softball Newfoundland Labrador shall have the right to designate provincial all- star teams to represent the province at National Championships when in accordance with the By-Laws of Softball Canada.
- 20:02: The selection and appointment of managers, coaches, trainers and all other supervisory personnel for provincial all-star teams shall be the right and responsibility of the Board of Directors of Softball Newfoundland Labrador in conjunction with the Softball Newfoundland Labrador Coaching Committee.
- 20:03: The Softball Newfoundland Labrador Board of Directors, in conjunction with the Softball Newfoundland Labrador Coaching Committee, shall have the right to determine the qualifications required and the suitability of any person to hold a coaching or managerial position with a provincial all-star team.
- 20:04: Softball Newfoundland Labrador reserves the right to solicit commercial sponsorship of any Softball Newfoundland Labrador all-star team and further reserves the right to accept or reject any commercial sponsorship bid.
- 20:05: Softball Newfoundland Labrador shall announce at its annual meeting each year its intentions to be represented by either club team or an all-star team at all National Championships the following year.

SKILL DEVELOPMENT COMMITTEE

- 21:01: The Skill Development Committee shall receive a clinic fee as determined annually at the members meeting and a per diem expense in accordance with that paid to members of the Board when traveling on association business.
- 21:02: The President may appoint regional skill development coordinators to assist the Provincial coordinator in fulfilling the duties of the position.

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CLINICS

- 22:01: It shall be the responsibility of Softball Newfoundland Labrador to provide skill development and umpiring clinics throughout the province. When offering a skill development or umpiring clinic the Association shall be responsible for the following:
- a. Providing qualified personnel to conduct a clinic.
 - b. Making all travel arrangements for the clinic Coordinator.
 - c. Providing all manuals, forms, and other such documentation as is required for the successful completion of the clinics.
- 22:02: Any center requesting a clinic must comply with the following regulations.
- a. Provide a minimum of seven (7) days' notice of request to the Softball Newfoundland Labrador office.
 - b. Supply a list of names to the Softball Newfoundland Labrador office.
 - c. Pay all such fees and dues assessed by the Association for any such clinic.
 - d. Purchase all manuals and other such documentation as is required for the successful completion of the clinic.
 - e. Provide a suitable location and the necessary equipment required in order to conduct the clinic.

MINOR AND ADULT ISSUES

- 23:01: All Minor and Adult issues will be the responsibility of the Softball Newfoundland Labrador Minor Director and Adult Director. Each shall avail of the Softball Newfoundland Labrador Board of Directors for assistance or guidance.

AWARDS

- 24:01: Softball Newfoundland Labrador shall honour certain individual members of the Association each year for outstanding contributions to the Association or the game of softball either as a player, organizer, or executive. The following awards will be bestowed each year subject to the conditions of Section 24:03 of this By- Law:
- a. Senior Male Player of the Year Award
 - b. Senior Female Player of the Year Award
 - c. Junior Male Player of the Year Award
 - d. Junior Female Player of the Year Award
 - e. Minor Male Player of the Year Award
 - f. Minor Female Player of the Year Award
 - g. Adult Coach of the Year Award
 - h. Minor Coach of the Year Award
 - i. Bob Whelan Memorial Award
 - j. Umpire of the Year Award
 - k. Junior Umpire of the Year Award (Len King Memorial)
 - l. Life-Time Commitment Award
- 24:02: Nominations for the above mentioned awards must be received by the Softball NL Awards Committee by a date determined by the Softball Newfoundland Labrador Board of Directors. In the event that nominations are not received by the determined date for a particular award then the committee has the right to nominate a candidate.

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- 24:03: All nominations for Softball Newfoundland Labrador awards must be accompanied by written documentation attesting to the suitability of the nominee to receive that award.
- 24:04: The Softball Newfoundland Labrador Board of Directors reserves the right not to present a certain award in any given year even though there may be nominations for that award.
- 24:05: Any individual, executive member, or member of the Board of Directors may nominate an individual for a special award.

AMENDMENTS TO BY-LAWS

- 25:01: In accordance with Articles 19 and 20 of the Articles of Association the Association may make, repeat or amend the By-Laws and operating rules of this association.
- 25:02: Notices of Motion affecting these By-Laws and operating rules of the association shall be presented at and voted on at the Annual General Meeting of the association or at a special meeting of the members of the association.
- 25:03: Notices of Motion affecting the By-Laws and operating rules must be submitted in writing to the Executive Director and/or the Board of Directors of Softball Newfoundland Labrador not later than thirty (30) days prior to the date of the Annual Meeting. The Executive Director and/or Board of Directors of Softball Newfoundland Labrador shall forward such Notices of Motions to the general membership not less than thirty (30) days prior to the date of the Annual Meeting. Notices of Motion received subsequently to that date shall not be considered at the Annual Meeting unless acceptance of such a Motion is approved by two-third majority of the voting membership present at the meeting.
- 25:04: The By-Laws of the Association may be repealed or amended by a simple majority of 50% +1 of the voting membership. In the case if ties the President shall cast the deciding ballot.

RATES FOR UMPIRES

Rates for 2023 will be added once the NLUA Umpires Agreement is reviewed and ratified.