



**Softball
Newfoundland
Labrador**

Softball NL Fundraising Policy (2024)

1. Softball Newfoundland Labrador (Softball NL) will arrange, as required, a Lottery License.
2. All High Performance Teams must prepare and send a Team Budget to Softball NL for approval.
3. Teams must maintain detailed records of all funds raised and the use of funds.
4. Fundraising Records (Information) must be communicated with respective Teams, including Parents and Coaches and Softball NL on a timely basis.
5. The receipt and disbursement of funds will flow through Softball NL to ensure the integrity of the fundraising efforts. Softball NL Executive Director may authorize other arrangements where it is deemed more practical.
6. All fundraising activities are to:
 - a) Be age appropriate;
 - b) Ensure the safety of participants;
 - c) Be completed in a respectful and professional manner;
 - d) Specify the purpose for which funds are being raised;
 - e) Be voluntary.
7. Teams must assign a Fundraising Coordinator, approved by Softball NL. The Team Manager can take on this role.
8. Teams who fundraise, but do not participate in a Tournament must turn over funds to Softball NL.
9. Any surplus funds raised are to be retained by, or provided to, Softball NL.
- 10. Funds raised cannot be used for Personal Use. Funds are to offset Athlete costs associated with Team Competition.**
11. The Softball NL Executive Director may authorize a request from a Team for an alternate use of surplus funds, which is consistent with this policy.

12. All funds raised are to be used to assist Athletes, Coaches and Managers to participate in Tournaments and Softball Skills Camps and related expenses. Funds are not to be used for parent costs, parent socials, and/or alcohol.
13. Expenditures such as renting a team bus/cars/minivans, hotel rooms, team meals, etc. are to be shared equally.
14. Any corporate donations provided for All-Star Teams must flow through Softball NL to ensure the integrity of the fundraising efforts.
15. Provincial Team (High Performance) Coaches:
 - Team fundraising activities may be used to cover the travel costs for up to a maximum of **three (3) Staff Members**.
16. 50/50 Ticket Draw
 - The 50/50 Ticket Draw authorized by Softball NL is open to all High Performance and Developmental Teams.
 - Any other teams including Eastern Canadian and Club Teams who intend to travel off island to Tournaments and who wish to participate in the 50/50 Draw, must seek approval from Softball NL and those successful Teams must abide by the Softball NL Fundraising Policy.
 - The Team's portion of the funds raised through the 50/50 monthly draws must be submitted to Softball NL. Respective Teams will avail of these funds when required.
17. Fundraising Amounts
 - Softball NL will work with the Teams to review the Team's Budget to ensure proper limits for the amount of fundraising is done. Once fundraising goals, as per the Team's Budget have been met, further fundraising must be approved by Softball NL.
 - All Athletes are responsible for their individual share of Team Expenses.
 - \$50.00 per day per diem for all three (3) Staff Members.
 - Must reflect the amount shared in the Team Budget, approved by Softball NL. Any excess funds will be kept in trust by Softball NL.
 - Should a player withdraw from their team during the current season, the fundraising amount accumulated by that player will be held in trust with Softball NL for a one-year period. If that player returns to Softball NL the following season, then the money held in trust will be returned to the applicable team for that player.